

## DOE ARRA Amended Local Plan – Cover Page

Due Date            October 30, 2009

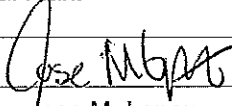
Email To            [localplan@csd.ca.gov](mailto:localplan@csd.ca.gov)

**Contact for Questions**

Agency Name	Campeños Unidos, Inc.
Contact Person	Toni Carrillo
Title	Program Director
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**Participation Acceptance**

Our agency is interested in participating in the DOE ARRA Program. We certify that we have the capacity to provide the required services within our service territory as outlined in the Local Plan.

Signature	
Name	Jose M. Lopez
Title	Executive Director
Phone Number	(760) 351-5100
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Date	01/06/2010

**CSD Approval**

Approved by
Approval Date

## DOE ARRA Amended Local Plan

### Instructions

It is important to first read the DOE ARRA Local Plan Instructions provided as a separate document before completing this plan.

### General Plan

Describe your current progress towards your local plan goals and ramp-up to increase capacity and outreach in anticipation of receiving the DOE ARRA Production contract.

Campeños Unidos, Inc., (CUI), submitted its amended Local Plan November 11, 2009, direction was taken to map out the means to increase capacity and outreach. Since then, CUI increased office, outreach and field staff in anticipation of receiving the ARRA production contract.

CUI has received 3 of the 5 vehicles to be purchased for San Diego County, we are still waiting for the other 2 to arrive and are waiting for approval for 2 more vehicles for Imperial County to accommodate all the new crews. All field equipment has been received and is currently being used by new field staff for LIHEAP production towards meeting our local plan goals.

All staff continues to attend classroom trainings upon availability.

In reviewing the amount of your allocation, will you be able to build capacity enough to accept and spend the total amount for your entire service area?

Yes

If not, what % of the allocation can you accept?

For multi-county agencies, will you have the capacity to spend funds proportionate to each county's allocation and meet the 50% threshold in each county by the required deadline?

Yes

**Outreach to  
Potential  
Clients**

Describe how you will increase your outreach efforts to reach the necessary number of low-income clients needed to meet your ARRA production goals. If you are a multi-county agency, describe how this will be accomplished in each county.

CUI proposes to increase the public awareness of home energy services available to low-income residents in Imperial and San Diego Counties. CUI has developed four outreach goals and various activities that have already been accomplished and/or are projected for implementation;

- Enhance consumer education efforts to better inform the target population about home energy services, promote enrollment of new customers, and reach the "neediest of the needy";
- Enhance local community development capacity;
- Increase partnerships and collaborations and;
- Ensure that staff is available, ready and trained to perform outreach and to serve the clients;

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, potential partners, marketing plans, etc...

CUI has incorporated into its outreach methodology the "Whole Neighborhood Approach", as described for the CPUC-LIEE program.

CUI will continue to participate in local community group meetings/events with CET, One Stop Centers, Faith Based Organizations, Workforce Development Boards, Regional Task Force on Homelessness, Energy Council, Senior Centers, Farm Worker Coalition, Imperial County Office of Education and the San Diego County Office of Education to inform the public of ARRA services with the distribution of program flyers.

CUI has prepared a press release and newspaper ads that will be used to announce ARRA services and will be available to respond to all media inquiries concerning the program.

CUI will partner with Head Start and Child Development providers to make program presentations to staff and parents of enrolled children under 5.

CUI will partner with the Department of Aging and others serving seniors.

4 staff members are available to conduct outreach activities on a daily basis, staff has been trained on customer service and has been cross trained.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

CUI continues to meet with several organizations to continue partnership efforts, meetings have been held with the San Diego/Imperial Labor Council, Center for Employment and Training, Imperial Valley Jr. College, San Diego Continuing Education, Farm Worker Coalition, Workforce Development Board, Regional Task Force on Homelessness, Emergency Food and Shelter Programs, California Conservation Corp., Imperial Irrigation District, San Diego Gas & Electric and Inter Faith Community Services of North County.

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**Outreach to  
Elected  
Officials**

Describe how you will increase your outreach efforts to educate, and possibly partner with, your local elected officials. If you are a multi-county agency, describe how this will be accomplished in each county.

CUI will increase its outreach efforts to its local officials in Imperial and San Diego Counties by developing various materials and implementing several activities to educate them on the ARRA program. Local officials will be asked to partner up with our agency for future events. This will include our Board of Supervisors and Local Council Members.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

CUI met with representatives from the City of San Diego Mayor's office to discuss partnership opportunities with our agency and the possibility of implementing several activities to educate them on DOE/ARRA services and expand our outreach efforts.

CUI met with some members of the Board of Supervisors to partner up with our agency to implement ARRA activities.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

CUI met with San Diego's representatives during the month of October and continues to keep in touch with them on an ongoing basis until the start up of the production phase.

Information was provided to members of the Board of Supervisors on the status of the ARRA contract and the scheduling of future meetings.

Assemblyman Manuel Perez is being kept up to date as to the status of the ARRA production contract, a press release will be scheduled for February for an onsite demonstration with our local Council Members and Mr. Perez.

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**Outreach to  
Potential  
Partners and  
Community**

Describe how you will increase your outreach efforts to educate and inform the community at large and create an environment that fosters partnerships in your local community. If you are a multi-county agency, describe how this will be accomplished in each county.

CUI will continue to participate in local community group meetings/events both in Imperial and San Diego Counties to inform the community at large of services available under ARRA, CUI will coordinate outreach efforts with its local high schools for distribution of program flyers during their school events.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

In October, CUI provided a Resource Table at Senior Career Day in Brawley, we also had a Resource Table at Project Homeless Connect on December 9, 2009 in El Centro and at the 30<sup>th</sup> Annual Farm Worker Breakfast on December 4, 2009 in Calexico.

ARRA flyers were sent home with the students of the Lemon Grove School District during the month of October in San Diego. A community workshop is scheduled for January at the Scripps Wellness Center.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants. Powerful feedback on the distribution of program information to students by providing them with program flyers outlining the services that will be available under ARRA, eligibility documentation, required documentation and agency's phone numbers to deliver to their parents.

CUI distributed fliers to 211 potential clients at the Project Homeless Connect and 600 farm workers at the Annual Farm Worker Breakfast.

#### **Quality Assurance**

For each question in this section, provide a comprehensive narrative on your current processes and what changes you will make to increase the oversight of program staff and subcontractors to ensure that:

Only eligible households are served and that priority will be given to vulnerable populations and those with high energy burden per DOE regulations.

CUI will give first priority for weatherization services to those households that have the highest energy burden and high residential users and shall factor into its first priority for services those household with the following vulnerable populations: families with children under the age of 19, persons with disabilities, and elderly persons (ages 60 years or older).

CUI will give first priority for services to those households whose members have life threatening emergencies. In addition to this plan, consideration for priority of weatherization services may include Health & Safety factors.

Only feasible measures are installed, all measures billed to CSD were installed, and workmanship meets CSD standards.

CUI maintains source documentation to prove that materials used under this program conform to the requirements contained within CSD's weatherization installation standards and/or state, county or local regulations. CUI also maintains source documentation that includes job summary documentation, total labor hours, inventory records, purchase orders and general ledgers to substantiate all costs billed to CSD. All staff is fully trained on processing files upon work completion, all files are reviewed by the Manager and Billing Supervisor.

Quality Control procedures are fully documented to assure the quality and completeness of the work performed. All work completed is fully documented, verified, signed off and dated by the Supervisor on-site.

Procedures will be changed to trace the total hours for weatherization labor worked for measures installed per task as required by Davis- Bacon.

All records meet CSD standards, billing is accurate and truthful, and reports are submitted on time.

CUI maintains client intake/needs assessment forms in separate client files, they contain all supporting source documentation as required by CSD including eligibility, energy costs, CASIF, Blower Door, rental agreements, WIR, building permits, forms as required by CSD and all other source documentation that substantiates all actual labor hours and all costs for materials.

All billing documentation is matched with manual file review and compared with billing information and final figures before submitting to CSD. Weekly reviews are done by the Billing Manager to ensure that goals are met and reports completed on time

CUI has been submitting ARRA reports as required by CSD in a timely manner and will continue to do so during the ARRA production phase of this program.

Describe in detail the applicable Action Items that will need to be addressed in order to achieve compliance in the above three areas. Specify how these action items will be achieved through the concepts of who is responsible, how and when the actions will occur, and why the action is important.

CUI has hired 4 Outreach workers that is performing the outreach and intake process for this program, they are determining the eligibility of applicants seeking ARRA services. Services include the process of completing an intake form and reviewing application documentation prior to the delivery of services. This staff has already been thru on line and classroom training as required by CSD.

These workers are also conducting a needs assessment for each client, that includes computing the energy burden of each applicant's household and prioritizing households as per CSD's programmatic provisions. These actions started since September, 2009 and will continue on an ongoing basis until production goals are met.

CUI has hired 5 additional office support staff to assist in the accountability of ARRA services, reporting requirements and weekly reports as required by the Davis Bacon Act. This staff has been thru on line training.

CUI hired 5 Crew Supervisors, these Supervisors will verify that all materials used under the DOE program conform with CSD standards. Once a job is completed, Supervisors will perform a walk through to verify that measures noted on the job order are actually installed, total labor hours are fully documented for each measure and quality procedures are verified to assure the quality of the work performed, file will then be signed off by Crew Supervisors. An additional 3 Crew Assistants have been hired for Imperial County and are currently going thru the required trainings.

All staff in San Diego County has been through CSD's required trainings.

**Workforce  
Development**

Enter the total number of in-house employees currently working in CSD weatherization and HCS programs in the following positions. Count each employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	1
Program Management	2
Program Support	5
Intake	1
Outreach	0
Other -	10

Enter the total number of subcontracted employees currently working in CSD weatherization and HCS programs in the following positions. Count each subcontracted employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	2
Program Management	2
Program Support	0
Intake	0
Outreach	3
Other -	4

Describe your plans for building up your in-house workforce to meet the capacity needed to perform the ARRA program.

Details were provided in the previous question above.

Describe how you will develop partnerships with local workforce investment advocates in order to achieve the objectives outlined above.

CUI has 2 licensed HVAC subcontractors on file that have expressed an interest in increasing their staff to assist our agency in meeting production goals.

Provide a timeline that corresponds to the above workforce development plan.  
CUI has hired almost all of its staff from September thru December, they have all attended all required trainings and are ready to begin the production phase of this contract.

Describe your plans for building up your workforce by outsourcing to meet the capacity needed to perform the ARRA program.  
Currently, CUI is not looking at outsourcing any of the production activity under this program, with the exception of HVAC services.

Describe your action plan for outsourcing, including a description of the RFQ/bidding process, how interested parties will be informed of this opportunity, and provide a timeline for aligning subcontractors to provide timely delivery of services. Also describe your action plan for oversight of subcontractors.  
If needed, CUI will go out to bid for HVAC services, the bid will specify the exact services the agency is procuring, the term limit of the contract, specifications required for services and licenses required.

RFQ will be announced under Legal Advertisements through the local newspapers.

All procurement transactions will be conducted in a manner to provide open and free competition. Awards shall be made to the bidder whose bid or offer is responsive to the solicitation and is most advantageous to the agency, quality, price and other factors considered. Solicitations shall clearly set forth all requirements that the bidder shall fulfill in order for the bid to be evaluated by the agency.

CUI plans to include in the bidding solicitations, the requirement that Davis-Bacon prevailing wages must be paid to employees performing work with ARRA funds; documents will also include the standard Davis-Bacon contract clause found in 29CFR 5.5(a).

If you are not outsourcing any of your workforces, explain why.

CUI's mission is to promote fair, greater and better social economic, educational and employment opportunities for all residents in the communities we serve. This is a once in a lifetime opportunity for our agency to help (improve) underprivileged people to learn new job skills, while we are creating a well trained workforce for the future. CUI will only be outsourcing HVAC services.



**Other Subcontracting**

Describe your plans for procuring of material goods and services from third parties, how the agency plans to inform interested parties within the local community of subcontracting opportunities, and your action plan for oversight of subcontractors.

N/A

**Vehicle & Equipment over \$5,000 per Unit**

If you are planning on charging any portion of vehicle and equipment purchases to ARRA, enter the following information related to these purchases. This will require DOE approval.

Item	Quantity	Est. Cost
Vehicles	7	140,000

**Barriers**

Identify any barriers that you feel you may face in meeting the requirements of ARRA (subcontracting, workforce development, outreach & marketing, quality assurance and oversight, compliance with DOE requirements, fiscal requirements and reporting, performance).

Tracking of labor hours per each individual task performed.  
Prevailing wage classifications assignments.

Identify any k ARRA (subco assurance and and reporting

Tracir

Describe what assistance you will need from CSD.

Training and technical assistance when requested and immediate response to requests to purchase and approvals.

**Attached  
Document  
Checklist**

Document	Attached?
Ramp Up Schedule	Yes
Field Staff Training Logs for Agency Staff & Subcontractors	Yes
Diagnostic Equipment Log	Yes
Disclosure of Findings	Yes
Disclosure of Legal Proceedings	Yes

**Comments**

Enter any comments you wish to make relative to the Local Plan and ARRA.

None

## DOE ARRA PRIORITY PLAN NARRATIVE

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### Outreach

Describe in narrative format the selection process for dwellings to be weatherized and the outreach methods to be utilized to assure that eligible households are made aware of the services through DOE ARRA or any similar energy-related assistance program.

Campeños Unidos, Inc., will give the highest priority to households with a high energy burden and the lowest income taking into account the following:

- ← Homes not previously weatherized
- ← Homes who have not received emergency heating/cooling services in order to complete weatherization services
- ← Households with members of the vulnerable population: the elderly, disabled and young children ages 5 years and under
- ← Health & Safety issues will be addressed and corrected prior to weatherization services
- ← Homes to be scheduled within close proximity of each other
- ← Households with life-threatening medical emergencies and financial situations

In addition, CUI will also use other sources in determining weatherization priorities (households receiving HEAP/Fast Track assistance, households with limited English speaking persons, and migrant/seasonal farmworkers).

CUI proposes to increase the public awareness of home energy services available to low-income residents in Imperial and San Diego Counties. CUI has developed four outreach goals and various activities that have already been accomplished and/or are projected for implementation:

- Enhance consumer education efforts to better inform the target population about home energy services, promote enrollment of new customers, and reach the "neediest of the needy";
- Enhance local community development capacity;
- Increase partnerships and collaborations;
- Ensure that staff is available, ready and trained to perform outreach and to serve the clients.

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### Reweathering on

Describe in narrative format your selection process to ensure compliance with the DOE ARRA Reweathering Policy when providing services to dwellings previously weatherized from September 30, 1994 and earlier.

CUI will implement the following selection process for dwelling units weatherized using DOE WAP or other federal program funds prior to September 30, 1994, that did not receive a full complement of services and needs further weatherization assistance:

- ← Dwelling unit has been damaged by fire, flood, or act of nature and repair of the damage to weatherization materials are not paid for by insurance
- ← Dwelling unit did not receive a full complement of services and needs further weatherization assistance
- ← Dwelling and occupant eligibility must be certified by completing Energy Intake Form (CSD 43)
- ← Dwelling unit must receive a new assessment, diagnostic testing and energy audit
- ← Energy conservation measures at or above a savings-to-investment ratio (SIR) of 1 will be allowable
- ← Only unapplied allowable measures will be installed
- ← Demographics will not be reported to CSD

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**Client  
Education**

Describe in narrative format a description of how your client education services will be provided to include needs assessments, budget education/counseling, energy conservation and weatherization measures education. Describe how your activities are designed to target households that have not been previously serviced under a LIHEAP or DOE Weatherization program.

Outreach workers will conduct a needs assessment for each client, that shall include computing the energy burden of each applicant's household and prioritizing households as per CSD's programmatic provisions.

CUI shall provide applicable energy conservation information and budget counseling that shall include at least the following:

Information to the client that describes energy-saving behavioral adjustments that will decrease the energy consumption of the households;

Resource information, referral, family, and budget counseling in order to assist clients in achieving self-sufficiency;

The EPA pamphlet for occupants of pre-1979 dwellings;

The EPA pamphlet "Mold, Moisture and Your Home";

A description of the benefits that the client can expect to receive as a result of the weatherization measures installed and diagnostic tests performed in the dwelling;

An explanation of the action of each measure in terms of preventing air infiltration; and

Disclosure of any identified health, safety, or structural hazard conditions to the property owner and occupant.

CUI will give first priority for weatherization services to those households that have not been previously serviced under a weatherization program giving first priority to those households that have the highest energy burden and high residential users factoring into its first priority for services those household with the following vulnerable populations: families with children under the age of 19, persons with disabilities, and elderly persons (ages 60 years or older).

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**Training and  
Technical  
Assistance**

Describe in narrative format a description of how you will provide Training and Technical Assistance to your administrative and program staff.

Comprehensive Training and Technical Assistance has been provided to both administrative and program staff in-house and at conferences concerning the following activities: DBA program requirements, ARRA obligations, DBA requirements, certified payroll and reporting, client file review, reimbursement, internal controls, diagnostics, reporting, inventory control, separate accountability and fiscal and programmatic performance requirements.

Training will continue on an on-going basis for both administrative and program staff.

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**Leveraging**

Describe in narrative format how you will leverage DOE ARRA funds with other available program funds and how much leveraging you plan on coordinating. CUI will leverage DOE ARRA weatherization funds with LIHEAP and/or utility funded programs to install priority and/or optional measures in a dwelling to the application of weatherization measures.

Activities will be in conformance with weatherization installation standards and guidelines. Client files will be documented accordingly as to the activity performed, date the service was provided and the source of funds.

The amount of leveraging will depend on funding availability and the outcome of the weatherization dwelling assessments.

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State of California  
Department of Community Services and Development  
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
Maximum Allowable Line Item Amounts

County/Service Area		Contract Number	Total Allocation	Allowable Admin 6%	Allowable T&TA 6%	Allowable H&S 25%	Allowable Outreach 8%	Allowable Intake 2%	Allowable Client Ed 8%
Alameda Co.									
1	Area A - City of Berkeley	09C-1801	377,147	22,861	22,898	82,847	18,857	7,543	18,857
2	Area B - Spectrum Community Services, Inc.*	09C-1802	1,941,812	117,706	117,896	426,553	97,091	38,836	97,091
3	Amador/Tuolumne Service Area - Amador-Tuolumne CAA								
	Amador		125,019	7,578	7,590	27,463	6,251	2,500	6,251
	Calaveras		216,625	13,131	13,152	47,586	10,831	4,333	10,831
	Tuolumne		220,183	13,347	13,368	48,367	11,009	4,404	11,009
	Service Area Total	09C-1803	561,827	34,056	34,110	123,416	28,091	11,237	28,091
4	Butte Co. - CAA of Butte County, Inc.	09C-1804	985,949	59,765	59,861	216,581	49,297	19,719	49,297
5	Colusa Service Area - Glenn Co. Human Resource Agency								
	Colusa		90,347	5,477	5,485	19,846	4,517	1,807	4,517
	Glenn		125,723	7,621	7,633	27,617	6,286	2,514	6,286
	Trinity		88,131	5,342	5,351	19,360	4,407	1,763	4,407
	Service Area Total	09C-1805	304,201	18,440	18,489	66,823	15,210	6,084	15,210
6	Contra Costa Co. - Contra Costa Employment & Human Services	09C-1806	1,882,564	101,991	102,156	369,604	84,128	33,651	84,128
7	Del Norte Co. - Del Norte Senior Center	09C-1807	179,101	10,856	10,874	39,343	8,955	3,582	8,955
8	El Dorado Service Area - El Dorado Co. Dept. of Human Services								
	Alpine		19,527	1,184	1,186	4,289	976	391	976
	El Dorado		736,685	44,655	44,727	161,826	36,834	14,734	36,834
	Service Area Total	09C-1808	756,212	45,839	45,913	166,115	37,810	15,125	37,810
9	Fresno Co. - Fresno Co. EOC	09C-1809	4,091,673	248,023	248,424	898,807	204,584	81,833	204,584
10	Humboldt Co. - Redwood CAA	09C-1810	784,680	47,565	47,641	172,369	39,234	15,694	39,234
11	Imperial Service Area - Campesinos Unidos, Inc.								
	Imperial		370,564	22,462	22,499	81,401	18,528	7,411	18,528
	San Diego - Area A		2,304,365	139,683	139,908	506,194	115,218	46,087	115,218
	Service Area Total	09C-1811	2,674,929	162,145	162,407	587,595	133,746	53,498	133,746
12	Inyo Service Area - IMACA, Inc.								
	Inyo		178,700	10,832	10,850	39,255	8,935	3,574	8,935
	Mono		159,497	9,668	9,684	35,036	7,975	3,190	7,975
	Service Area Total	09C-1812	338,197	20,500	20,534	74,291	16,910	6,764	16,910
13	Kern Co. - CAP of Kern	09C-1813	2,740,633	166,128	166,396	602,027	137,032	54,813	137,032
14	Kings Co. - Kings Community Action Organization, Inc.	09C-1814	494,379	29,968	30,016	108,599	24,719	9,888	24,719
15	Lake Service Area - North Coast Energy Services								
	Lake		573,390	34,757	34,813	125,955	28,670	11,468	28,670
	Marin		333,733	20,230	20,262	73,310	16,687	6,675	16,687
	Mendocino		612,400	37,122	37,182	134,524	30,620	12,248	30,620
	Napa		229,807	13,930	13,953	50,481	11,490	4,598	11,490
	Solano		657,013	39,828	39,890	144,324	32,851	13,140	32,851
	Sonoma		794,898	48,184	48,262	174,613	39,745	15,898	39,745
	Yolo		632,069	38,314	38,376	138,845	31,803	12,641	31,803
	Service Area Total	09C-1815	3,833,310	232,363	232,738	842,052	191,666	76,666	191,666
16	Lassen Co. - Lassen Economic Development Corporation	09C-1816	244,666	14,832	14,856	53,750	12,234	4,894	12,234
	Los Angeles Co.								
17	Area A - Decision Pending	09C-1817	4,649,215	281,819	282,275	1,021,280	232,461	92,984	232,461
18	Area B - Maravilla*	09C-1818	5,156,396	312,560	313,067	1,132,692	257,820	103,128	257,820
19	Area C - PACE	09C-1819	3,512,859	212,937	213,282	771,660	175,643	70,257	175,643
20	Area D - Decision Pending		5,720,273	346,743	347,304	1,256,557	286,014	114,405	286,014
21	Mariposa Co. - Mariposa Co. Dept. of Human Services	09C-1823	145,303	8,808	8,822	31,918	7,265	2,906	7,265
22	Merced Service Area - Merced Co. CAA								
	Madera		662,392	40,152	40,217	145,506	33,120	13,248	33,120
	Merced		942,804	57,149	57,242	207,103	47,140	18,856	47,140
	Service Area Total	09C-1824	1,605,196	97,301	97,459	352,609	80,260	32,104	80,260
23	Modoc Co. - Redwood CAA	09C-1825	105,041	6,367	6,378	23,074	5,252	2,101	5,252
24	Nevada Co. - Nevada Co. Dept. of Housing & Community Services	09C-1826	485,805	29,448	29,495	106,716	24,290	9,716	24,290
25	Orange Co. - CAP of Orange Co.	09C-1827	2,997,522	181,699	181,993	658,458	149,876	59,950	149,876
26	Placer Co. - Project Go, Inc.	09C-1828	498,516	30,218	30,267	109,508	24,926	9,970	24,926
27	Plumas Service Area - Plumas Co. CDC								
	Plumas		169,434	10,270	10,287	37,219	8,472	3,389	8,472
	Sierra		25,069	1,520	1,522	5,507	1,253	501	1,253
	Service Area Total	09C-1829	194,503	11,790	11,809	42,726	9,725	3,890	9,725

State of California  
Department of Community Services and Development  
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
Maximum Allowable Line Item Amounts

County/Service Area		Contract Number	Total Allocation	Allowable Admin 6%	Allowable T&TA 6%	Allowable H&S 20%	Allowable Outreach 5%	Allowable Intake 2%	Allowable Client Ed 5%
28	Riverside Co. - CAP of Riverside Co.	09C-1830	3,803,748	230,570	230,943	835,559	190,187	76,075	190,187
29	Sacramento Service Area - CRP, Inc.								
	Sacramento		3,263,118	197,799	198,119	716,800	163,166	65,262	163,156
	Sutter		318,268	19,292	19,323	69,913	15,913	6,365	15,913
	Yuba		327,082	19,827	19,859	71,849	16,354	6,542	16,354
	Service Area Total	09C-1831	3,908,468	236,918	237,301	858,562	195,423	78,169	195,423
30	San Bernardino Co. - CAP of San Bernardino Co.	09C-1832	4,473,529	271,170	271,608	982,688	223,676	89,471	223,676
31	San Diego Co. - Area B - MAAC	09C-1833	1,241,197	75,237	75,359	272,650	62,060	24,824	62,060
32	San Francisco Co. - EOC of San Francisco*	09C-1834	1,290,576	78,230	78,357	283,497	64,529	25,812	64,529
33	San Joaquin Co. - Dept. of Aging, Children's & Community Services	09C-1835	2,098,604	127,210	127,416	460,995	104,930	41,972	104,930
34	San Luis Obispo - EOC of San Luis Obispo Co.	09C-1836	563,173	34,138	34,193	123,711	28,159	11,263	28,159
35	San Mateo - CAA of San Mateo Co., Inc.*	09C-1837	898,120	54,441	54,529	197,288	44,906	17,962	44,906
36	Santa Barbara Co. - CAC of Santa Barbara Co.	09C-1838	876,362	53,122	53,208	192,508	43,818	17,527	43,818
	Santa Clara County								
37	Northern Area - Decision Pending		1,978,242	119,914	120,108	434,555	98,912	39,565	98,912
38	Southern Area - Decision Pending		123,142	7,464	7,477	27,050	6,157	2,463	6,157
39	Santa Cruz Service Area - Central Coast Energy Services								
	Monterey		1,062,636	64,413	64,517	233,427	53,132	21,253	53,132
	San Benito		112,951	6,847	6,858	24,812	5,648	2,259	5,648
	Santa Cruz		673,410	40,820	40,886	147,926	33,671	13,468	33,671
	Service Area Total	09C-1841	1,848,997	112,080	112,261	406,165	92,451	36,980	92,451
40	Shasta/Tehama Service Area - SHHIP, Inc.								
	Shasta		935,346	56,697	56,789	205,465	46,767	18,707	46,767
	Tehama		386,360	23,420	23,458	84,871	19,318	7,727	19,318
	Service Area Total	09C-1842	1,321,706	80,117	80,247	290,336	66,085	26,434	66,085
41	Siskiyou Co. - Great Northern Corporation	09C-1843	837,875	38,666	38,728	140,120	31,894	12,758	31,894
42	Stanislaus Co. - CVOC, Inc.	09C-1844	1,385,543	83,987	84,123	304,358	69,277	27,711	69,277
43	Tulare Co. - CSET, Inc.	09C-1845	2,047,686	124,124	124,324	449,810	102,384	40,954	102,384
44	Ventura Co. - Community Action of Ventura Co., Inc.	09C-1846	996,103	60,380	60,478	218,811	49,805	19,922	49,805
TOTALS			76,555,000	4,640,496	4,648,000	16,816,633	3,827,749	1,531,100	3,827,749

\* Contract on hold pending outcome of enforcement action  
Decision Pending = CSD seeking new contractor for service area

State of California  
 Department of Community Services and Development  
 DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
 Administration, Training & Technical Assistance, and Health & Safety

County/Service Area		A		B		C		D	
		100% Total Allocation	50% of Total Allocation	Admin 5%	Allowable T&TA 5%	Admin 5%	Allowable T&TA 5%	Admin 5%	Allowable T&TA 5%
1	Alameda Co.								
2	Area A - City of Berkeley	757,496	378,748	37,875	48,056	18,937	24,028	83,946	107,929
3	Area B - Spectrum Community Services, Inc.	3,900,107	1,950,054	195,005	247,424	97,503	123,712	432,210	546,262
4	Amador/Tuolumne Service Area - Amador-Tuolumne CAA								
5	Amador	251,099	125,550	12,555	15,930	6,278	7,965	27,827	35,364
6	Calaveras	435,089	217,545	21,754	27,602	10,877	13,801	48,217	61,872
7	Tuolumne	442,235	221,118	22,112	28,056	11,056	14,028	49,009	62,664
8	Service Area Total	1,128,423	564,213	56,421	71,588	28,211	35,794	125,052	160,699
9	Butte Co. - CAA of Butte County, Inc.	1,980,267	990,134	99,013	125,629	49,507	62,815	219,453	274,317
10	Colusa Service Area - Glenn Co. Human Resource Agency								
11	Colusa	181,461	90,731	9,073	11,512	4,537	5,756	20,110	25,638
12	Glenn	252,513	126,257	12,626	16,020	6,313	8,010	27,984	35,726
13	Trinity	177,010	88,505	8,851	11,230	4,425	5,615	19,616	25,020
14	Service Area Total	610,984	305,493	30,550	38,762	15,275	19,381	67,709	86,482
15	Contra Costa Co. - Contra Costa Employment & Human Services	3,379,410	1,689,705	168,971	214,391	84,485	107,196	371,506	464,382
16	Del Norte Co. - Del Norte Senior Center	359,723	179,862	17,986	22,821	8,993	11,411	39,965	50,831
17	El Dorado Service Area - El Dorado Co. Dept. of Human Services								
18	Alpine	39,219	19,610	1,961	2,488	981	1,244	4,346	5,558
19	El Dorado	1,479,624	739,812	73,981	93,868	36,991	46,238	159,506	201,138
20	Service Area Total	1,518,843	759,421	75,942	96,356	38,972	48,476	163,852	206,696
21	Fresno Co. - Fresno Co. EOC	8,218,077	4,109,040	410,904	521,311	209,311	261,639	907,227	1,134,034
22	Humboldt Co. - Redwood CAA	1,576,020	788,010	78,801	99,999	39,999	50,000	183,354	229,254
23	Imperial Service Area - Campesinos Unidos, Inc.								
24	Imperial	744,274	372,137	37,214	46,517	18,607	23,259	82,480	104,100
25	San Diego - Area A	1,231,414	615,707	61,571	76,964	30,785	38,481	512,907	641,133
26	Service Area Total	2,475,688	1,237,844	123,785	153,481	59,392	73,740	234,637	293,283
27	Inyo Service Area - IMACA, Inc.								
28	Inyo	31,911	15,956	1,596	2,000	798	1,000	3,399	4,249
29	Monterey	3,344	1,672	167	209	83	104	349	436
30	Service Area Total	35,255	17,628	1,763	2,209	881	1,104	3,748	4,685
31	Kern Co. - Kern Co. JVS	1,452,126	726,063	72,606	90,758	36,303	45,379	160,012	200,016
32	Kings Co. - Kings Co. JVS	1,452,126	726,063	72,606	90,758	36,303	45,379	160,012	200,016
33	Lake Superior Service Area - Lake Superior Economic Development Corporation								
34	Lake Superior	1,151,648	575,824	57,582	71,978	28,791	36,531	127,626	160,699
35	Lake Superior	670,299	335,150	33,515	41,894	16,758	21,262	74,283	93,979
36	Mendocino	1,229,998	614,999	61,500	76,874	30,750	39,016	136,308	170,385
37	Napa	461,566	230,783	23,078	28,847	11,539	14,641	51,151	64,938
38	Solano	1,319,602	659,801	65,980	82,475	32,990	41,858	146,238	182,797
39	Sonoma	1,596,543	798,272	79,827	101,285	39,914	50,643	176,929	221,162
40	Yolo	1,269,503	634,752	63,475	79,344	31,738	40,269	140,686	175,867
41	Service Area Total	7,699,159	3,849,581	384,957	480,438	192,480	244,220	853,220	1,066,582
42	Lassen Co. - Lassen Economic Development Corporation	491,448	245,724	24,572	31,178	12,286	15,589	54,462	69,099



State of California  
Department of Community Services and Development  
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
Administration, Training & Technical Assistance, and Health & Safety

	County/Service Area	A		B		C		D	
		100% Total Allocation	50% of Total Allocation	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	H&S (A-B-C)/25%	Allowable H&S (A-B-C)/25%
Los Angeles Co.									
17	Area A - CES	9,337,892	4,668,946	466,895	592,400	466,895	592,400	2,069,649	1,034,825
18	Area B - Maravilla	10,356,556	5,178,264	517,828	657,026	517,828	657,026	2,295,426	1,147,710
19	Area C - PACE	7,055,536	3,527,768	352,777	447,606	352,777	447,606	1,563,788	781,894
20	Area D (To be divided among CES, Maravilla & PACE)								
CES (Interim)									
	Maravilla (Interim)	3,699,611	1,849,806	184,981	234,705	184,981	234,705	819,981	409,991
	PACE (Interim)	3,869,306	1,934,653	193,465	245,470	193,465	245,470	857,593	428,796
	Service Area Total	3,920,183	1,960,092	196,009	248,698	196,009	248,698	868,869	434,435
21	Mariposa Co. - Mariposa Co. Dept. of Human Services	11,489,100	5,744,551	574,455	728,873	574,455	728,873	2,546,443	1,273,222
22	Merced Service Area - Merced Co. CAA	291,840	145,920	14,592	18,514	14,592	18,514	64,684	32,342
Madera									
	Merced	1,330,406	665,203	66,520	84,402	66,520	84,402	294,871	147,436
	Service Area Total	1,893,611	946,806	94,681	120,131	94,681	120,131	419,700	209,850
23	Modoc Co. - Redwood CAA	3,224,017	1,612,009	161,201	204,533	161,201	204,533	714,571	357,286
24	Nevada Co. - Nevada Co. Dept. of Housing & Community Services	210,974	105,487	10,549	13,384	10,549	13,384	46,760	23,380
25	Orange Co. - CAP of Orange Co.	975,734	487,867	48,787	61,901	48,787	61,901	216,262	108,131
26	Placer Co. - Project Go, Inc.	6,020,487	3,010,244	301,024	381,942	301,024	381,942	1,334,380	667,190
27	Plumas Service Area - Plumas Co. CDC	1,001,264	500,632	50,063	63,521	50,063	63,521	221,920	110,960
Plumas									
	Sierra	340,306	170,153	17,015	21,589	17,015	21,589	75,426	37,713
	Service Area Total	50,350	25,175	2,518	3,194	2,518	3,194	11,160	5,580
28	Riverside Co. - CAP of Riverside Co.	390,656	195,328	19,533	24,783	19,533	24,783	86,585	43,292
29	Sacramento Service Area - CRP, Inc.	7,639,783	3,819,892	381,989	484,671	381,989	484,671	1,693,281	846,640
Sacramento									
	Sutter	6,553,933	3,276,967	327,697	415,784	327,697	415,784	1,452,613	726,307
	Yuba	639,238	319,619	31,962	40,554	31,962	40,554	141,681	70,840
	Service Area Total	656,941	328,471	32,847	41,677	32,847	41,677	145,604	72,802
30	San Bernardino Co. - CAP of San Bernardino Co.	7,850,112	3,925,057	392,506	498,075	392,506	498,075	1,739,898	869,949
31	San Diego Co. - Area B - MAAC	8,985,030	4,492,515	449,252	570,014	449,252	570,014	1,991,441	995,721
32	San Francisco Co. - EOC of San Francisco	2,492,928	1,246,464	124,646	158,152	124,646	158,152	552,533	276,266
33	San Joaquin Co. - Dept. of Aging, Children's & Community Services	2,592,106	1,296,053	129,605	164,444	129,605	164,444	574,514	287,257
34	San Luis Obispo - EOC of San Luis Obispo Co.	4,215,022	2,107,511	210,751	267,403	210,751	267,403	934,217	467,109
35	San Mateo - CAA of San Mateo Co., Inc.	1,131,126	565,563	56,556	71,759	56,556	71,759	250,703	125,351
36	Santa Barbara Co. - CAC of Santa Barbara Co.	1,803,864	901,932	90,193	114,438	90,193	114,438	399,808	199,904
	Santa Clara County	1,760,163	880,082	88,008	111,665	88,008	111,665	390,123	195,061
37	Northern Area - CAA of San Mateo Co., Inc. (Interim)	3,973,276	1,986,638	198,664	252,066	198,664	252,066	880,637	440,318
38	Southern Area - Central Coast Energy Services (Interim)	247,328	123,664	12,366	15,691	12,366	15,691	54,818	27,409
39	Santa Cruz Service Area - Central Coast Energy Services								
	Monterey	2,134,291	1,067,146	106,715	135,400	106,715	135,400	473,044	236,522
	San Benito	226,862	113,431	11,343	14,392	11,343	14,392	50,282	25,141
	Santa Cruz	1,352,536	676,268	67,627	85,805	67,627	85,805	299,776	149,888
	Service Area Total	3,713,689	1,856,845	185,685	235,597	185,685	235,597	823,102	411,551

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	County/Service Area	A				B				C				D			
		100% Total Allocation	50% of Total Allocation	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	50% of Total Allocation	Admin 5%	Allowable T&TA 6%	50% of Total Allocation
40	Shasta/Tehama Service Area - SHHIP, Inc.	1,878,631	939,316	93,932	119,181	46,966	59,591	46,966	59,591	46,966	59,591	46,966	59,591	939,316	46,966	59,591	939,316
	Shasta	775,999	388,000	38,800	49,230	19,400	24,615	19,400	24,615	19,400	24,615	19,400	24,615	388,000	19,400	24,615	388,000
	Tehama	2,654,630	1,327,316	132,732	168,411	66,366	84,206	66,366	84,206	66,366	84,206	66,366	84,206	1,327,316	66,366	84,206	1,327,316
	Service Area Total	1,281,164	640,582	64,058	81,278	32,029	40,639	32,029	40,639	32,029	40,639	32,029	40,639	640,582	32,029	40,639	640,582
41	Siskiyou Co. - Great Northern Corporation	2,782,846	1,391,423	139,142	176,545	69,571	88,272	69,571	88,272	69,571	88,272	69,571	88,272	1,391,423	69,571	88,272	1,391,423
42	Stanislaus Co. - CVOC, Inc.	4,112,752	2,056,376	205,638	260,915	102,819	130,457	102,819	130,457	102,819	130,457	102,819	130,457	2,056,376	102,819	130,457	2,056,376
43	Tulare Co. - CSET, Inc.	2,000,661	1,000,331	100,033	126,923	50,017	63,461	50,017	63,461	50,017	63,461	50,017	63,461	1,000,331	50,017	63,461	1,000,331
44	Ventura Co. - Community Action of Ventura Co., Inc.	153,759,804	76,879,902	7,687,990	9,754,588	3,843,999	4,877,294	3,843,999	4,877,294	3,843,999	4,877,294	3,843,999	4,877,294	76,879,902	3,843,999	4,877,294	76,879,902
	TOTALS	153,759,804	76,879,902	7,687,990	9,754,588	3,843,999	4,877,294	3,843,999	4,877,294	3,843,999	4,877,294	3,843,999	4,877,294	76,879,902	3,843,999	4,877,294	76,879,902

## DOE ARRA Amended Local Plan – Addendum 1 Cover Page

**Due Date** No later than 10 working days after the approval of the Davis-Bacon Plan

**Email to** Your field representative

**Contact for Questions**

<b>Agency Name</b>	Campesinos Unidos, Inc.
<b>Contact Person</b>	Toni Carrillo
<b>Title</b>	Program Director
<b>Phone Number</b>	(760) 344-4500
<b>Email</b>	<a href="mailto:cuitonicarrillo@sbcglobal.net">cuitonicarrillo@sbcglobal.net</a>

**CSD Approval**

<b>Approved by</b>
<b>Approval Date</b>

## DOE ARRA Amended Local Plan – Addendum 1

### Instructions

If you need additional funding for intake, outreach and/or client education, you must provide justification for the increased need. If you do not need any additional funding, enter zero under the first question for each expense line item below.

### Additional Intake Justification

Intake is currently limited to 2% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out intake services? (Enter the dollar amount.)

\$0.00

If you are requesting additional funds, describe the differences in strategy and design for delivering intake as compared to what you proportionately spend in a normal year.

N/A

### Additional Outreach Justification

Outreach is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out outreach services? (Enter the dollar amount.)

\$0.00

If you are requesting additional funds, describe the differences in strategy and design for delivering outreach as compared to what you proportionately spend in a normal year.

N/A

### Additional Client Education Justification

Client Education is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out client education services? (Enter the dollar amount.)

\$0.00

If you are requesting additional funds, describe the differences in strategy and design for delivering client education as compared to what you proportionately spend in a normal year.

N/A

(2009 DOE WAP AMENDMENT 2)

## RAMP UP SCHEDULE

[illegible]

# **EXHIBIT B** (Standard Agreement)

(2009 DOE WAP AMENDMENT 2)

## **RAMP UP SCHEDULE**

Agency:

		2009		2010		2011		2012	
		13	7	3	0	0	0	0	0
		7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Total	28								
Job Creation - Subcontractors	Total								
Basic Weatherization	0								
Specialty	4			4					
Other -	0								
Other -	0								
Total	4			4					
Vehicle & Equipment Purchases	Total								
Vehicles	0.07			1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Equipment -	0			5%	2%				
Equipment -	0			0%					
Equipment -	0								
Equipment -	0								
Total	0.07			0.05	0.02	0	0	0	0

Comments:

Instructions

- These schedules replace all previous ones submitted as part of the DOE ARRA Local Plan.
- CSD will be reviewing the aggregate totals on a statewide basis to determine if the State will attain the 30% of estimated completed dwellings by 9/30/10.
- If agency can not forecast any activity in the 3rd quarter (Jan - Mar 2010), specific reasons must be given in the comments section above. Please bear in mind that DOE and the administration have expressed that they want states to spend out as quickly as possible and that each agency should put their best estimate forward.
- Base estimates for unit production on current DOE measures, reimbursement rates and historical data.
- The formulas for calculating the average cost per unit and the health and safety measure maximum are included in this addendum.

Expenditures by County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

Unit Production By County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

Job Creations - Agency -

- Enter the number of employees by category that you estimate will be hired each quarter.

EXHIBIT B  
(Standard Agreement)

(2009 DOE WAP AMENDMENT 2)

RAMP UP SCHEDULE

Agency:

- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.

- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.

Vehicle & Equipment Purchases over \$5,000 per Unit

- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

2012

2011

2010

2009

## DIAGNOSTIC EQUIPMENT LOG

Agency:

Subcontractor:

Make / Model	Probe Extension Present?	Analyzer Acquisition Date	Analyzer General Condition	Date Analyzer Last Sent to Manufacturer?		
CO Analyzers						
InSight Fyrite	Yes	09/05/09	New			
InSight Fyrite	Yes	09/05/09	New			
InSight Fyrite	Yes	09/05/09	New			
InSight Fyrite	Yes	09/05/09	New			
InSight Fyrite	Yes	09/05/09	New			
InSight Fyrite	Yes	11/01/09	New			
InSight Fyrite	Yes	11/01/09	New			
InSight Fyrite	Yes	11/01/09	New			
InSight Fyrite	Yes	12/21/09	New			
InSight Fyrite	Yes	12/21/09	New			
How many additional CO analyzers will you be purchasing for ARRA? 0						
Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) of Blower Door (excluding gauge)	General Condition of Blower/Frame/ Panel/Controller	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge	Date Gauge Last Sent to Manufacturer?
Blower Doors						
Minneapolis Blower Door	10/07/09	New	D-700	10/07/09	New	
Minneapolis Blower Door	10/07/09	New	D-700	10/07/09	New	
Minneapolis Blower Door	10/07/09	New	D-700	10/07/09	New	
Minneapolis Blower Door	10/07/09	New	D-700	10/07/09	New	
Minneapolis Blower Door	10/07/09	New	D-700	10/07/09	New	
Minneapolis Blower Door	10/07/09	New	D-700	10/07/09	New	
Minneapolis Blower Door	11/18/09	New	D-700	11/18/09	New	
Minneapolis Blower Door	11/18/09	New	D-700	11/18/09	New	



Minneapolis Blower Door	11/18/09	New	D-700	11/18/09	New	
How many additional blower doors will you be purchasing for ARRA?						
2						
Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) of Duct Blaster (excluding gauge)	General Condition of Duct Blaster (excluding gauge)	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge	Date Gauge Last Sent to Manufacturer?
<b>Duct Blasters</b>						
Minneapolis Duct Blaster	10/07/09	New	D-700	09/05/09		
Minneapolis Duct Blaster	10/07/09	New	D-700	09/05/09		
Minneapolis Duct Blaster	10/07/09	New	D-700	09/05/09		
Minneapolis Duct Blaster	10/07/09	New	D-700	09/05/09		
Minneapolis Duct Blaster	11/18/09	New	D-700	11/18/09		
Minneapolis Duct Blaster	11/18/09	New	D-700	11/18/09		
Minneapolis Duct Blaster	11/18/09	New	D-700	11/18/09		
How many additional Duct Blasters will you be purchasing for ARRA?						
2						

### Instructions

Complete this form for your agency including all equipment you have whether or not you are currently using it in the field.

Complete a separate form for each subcontractor who performs basic weatherization services for your agency. This does not include subcontractors who are CSD service providers.

### Acquisition Dates -

- If you do not have the acquisition date, please provide an approximate year that you purchased the equipment.

### CO Analyzers -

- Last Calibration by Whom? - If the equipment was calibrated by an employee in-house using a kit, enter "In-House". If it was sent out to the manufacturer for calibration, enter "Manuf".

- Date Last Sent to Manufacturer - Enter the date that the equipment was last sent to the manufacturer for calibration, repair or any other reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Blower Doors & Duct Blasters -

- Date Gauge Last Sent to Manufacturer? - Enter the date that the gauge was last sent to the manufacture for any reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Future Purchases -

- Be certain to answer this question after each type of equipment. This will help CSD in negotiating some bulk purchase rates.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.